Click or tap to enter a date.

Click or tap here to enter text. Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text., Click or tap here to enter text. Click or tap here to enter text.

Dear Click or tap here to enter text. Click or tap here to enter text.:

As discussed with you on Click or tap to enter a date., you have not satisfactorily progressed in meeting the requirement for performing the duties of this position. Therefore, pursuant to Section 4.5 of the New York State Department of Civil Service Law, we are terminating your probationary period and employment in the Department of Click or tap here to enter text. at the University at Buffalo effective close of business Click or tap to enter a date..

If you are interested in pursuing another employment opportunity in New York State service, you should contact the Department of Civil Service to request restoration of your name to the Click or tap here to enter text. eligible list.

Best wishes in all your future endeavors.

Yours truly,

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Cc: Human Resources